

National Chung Cheng University Organization Guidelines for the Personnel Review Committee of Technicians and Laborers

Approved by the 226th Administrative Meeting on October 12, 1998 Revised and Approved by the 320th Administrative Meeting on May 14, 2007 Revised and Approved by the 403rd Administrative Meeting on April 21, 2014

Article 1: Purpose

To ensure transparency in the selection, promotion, and other related matters of technicians and laborers at National Chung Cheng University (hereinafter referred to as "the University"), the Personnel Review Committee for Technicians and Laborers (hereinafter referred to as "the Committee") is hereby established.

Article 2: Composition of the Committee

The Committee shall consist of nine members. The Director of General Affairs, Chief Secretary, Director of the Personnel Office, Head of the General Affairs Division, and two Deans from different colleges shall serve as ex-officio members. The remaining three members shall be elected by the technicians and laborers from the academic units, the Office of General Affairs, and other administrative units, respectively. Each member shall serve a one-year term. The Director of General Affairs shall act as the convener of the Committee.

Article 3: Responsibilities

The Committee shall review and deliberate on the following matters:

1. Selection of technicians and laborers.
2. Promotion and transfer of technicians and laborers.
3. Selection and salary determination for temporary personnel (of a laborer nature).
4. Matters referred by the President.
5. Other related matters.

Article 4: Meetings

The Committee meetings shall be held as needed. A quorum of two-thirds of the Committee members is required for the meeting to proceed. Decisions shall be made with the approval of more than half of the members present and shall be documented and submitted to the President for final approval and implementation.

Article 5: Attendance

Relevant personnel may be invited to attend Committee meetings as non-voting participants.

Article 6: Implementation and Amendment

These guidelines shall be implemented following approval by the Administrative Meeting and final approval by the President. The same procedure shall apply to any amendments.